

PTF Agenda

April 13, 2022

- Important Dates
 - **April 4** is School Librarian Appreciation Day
 - We gave them beautiful cookies! **We received cards from each and they were so thankful for our gesture of appreciation!**
 - **April 22** is School Bus Driver Appreciation Day
 - Angela Licata decorating sugar cookies for us to distribute. Lori Hamilton creating Cricut circle with saying. Lori will pass these out with her kids!
 - **May 2-6** is Teacher Appreciation Week
 - See bottom for week's activities **& updates!**
 - **May 11** is School Nurse Day
 - Miss Nat - **a gift around Eagles/new home - \$50 gift amount**
- Flocking:
 - Lorrie Henne - coordinator. Arely & Eduardo helping!
 - **Lorrie is seeking names/addresses for homes to flock if the requested home cannot be done right away. Wanting to flock 1-2 per week! Ashlee addressed this in an all-school email Tuesday.**
 - Yard sign - Cornerstone Business Graphics?
 - Minimum order of 25 = \$8.79 each *per website* (YS1824 style #)
 - **A sign was found in the PTF closet and we will use that for now, but it just says Lititz Christian School. Nicole Hurst to reach out to Casey to check pricing on a customized "You've Been Flocked" yard sign.**
- Financials:
 - **Account balance:** \$22,000
 - **Available balance:** \$5,200
 - The \$5,200 is available to us at any time. Larger purchases would need to be approved by the School Board.
- Additional Discussion:
 - Book Fair April 25-29 - will be needing volunteers for this!
 - **Sign-up available on the PTF website. All school email went out 4/19 addressing this to hopefully get sign-ups.**
 - End-of-Year PTF Picnic - June? **Will discuss at May meeting**
 - Ways to celebrate ELC staff we are losing
 - **Handwritten note from each family with a group photo of the kids. Creating into a small book for each staff member leaving. - Still in discussion because Jess is not sure about this.**
 - **Ashlee will email Miss Barb for family contact info so an email can be sent explaining this desire. Will download a template paper for a picture/handprint/drawing on top and then the letter at the bottom.**
 - Bingo fundraiser for school? **Will discuss at May meeting**
 - All-School Yard Sale - May 21
 - **Niki talked to us during this meeting and said teachers have begun going through their rooms and packing up items they won't need for the remainder of the year. They are also designating items to sell at the yard sale. The hope is that anything left in the building June 30th would be the items that need to be transported to Lititz Church of the Brethren.**

- If someone desires to donate all proceeds of their reserved table, they do not need to pay the \$25 fee and will just put their items with the schools tables.
- Someone mentioned selling baked goods too! Egg Roll Lady & Farm Show Milkshakes have been outreached to as well. Still awaiting replies from both.
- Niki also shared during a transition meeting with Lititz Church of the Brethren, she asked if we could move in a week earlier - she will update us once she hears. She will be seeking PTF help with sign ups for painting, cabinet-making (Ikea/Amazon), physical moving and donations of pick up and box trucks to get everything over to the new building. This help will be needed daytime, evening and weekend. She is hoping to keep this to one week of moving.
- Mother's Day flower sale
 - This was supposed to go home with students before break, but it appears some teachers may have forgotten and/or the children did not get the paper to their family.
- Lunch for Teachers - June 6
 - This will be PTF sponsored.

In attendance: Abbey, Lori, Ashlee, Lorrie, Heather, Kristin, Ross, Kelly, Sara & Heidi

Staff Appreciation Week

- Card Shower/Poster Board Appreciation:
 - Elementary parents will receive an email asking for them to have their student bring in a signed card for their teacher and the Special teachers some time that week to be turned into the Front Desk and we will deliver on Friday.
 - Ashlee sending this email Monday, April 25.
 - Included will be the elementary teachers and then 5 specials teachers
 - Middle & High School teachers and the Specials teachers will receive large poster boards at the end of the week that will be posted in the lunchroom by Heidi Christner on Sunday and available all week long for those students to sign & write words of appreciation for them.
 - 5 Specials teachers to be included here too
 - Heidi will explain during HS and MS lunches Monday, May 2nd
 - ELC teachers will receive cardstock with a tree design on it made by Heidi Christner. Each student will place a thumb print on a branch of the tree.
We will likely need help from anyone with clearances to get this completed without the teachers knowing!
 - Happening May 3rd at 8:30 am; Ross, Kristin, Heather, Abbey & Lorrie helping
- Monday:
 - Handing out 'Room Service Card' - must be handed back in by 3:15 pm
 - Choose candy or chips & soda, lemonade or Starbucks Frappe Bottle & Pick-a-number
 - Grab & Go breakfast for 80 - 6 dozen assorted muffins from Weiser's + 1 dozen Gluten Free from Costco? and orange juice. Avail. by 7:15 am
- Tuesday:
 - Cleaning Supplies Baskets for 80
 - "Roses are red, germs are gross, your PTF loves you the most!"
 - 80 cleaning wipe containers with the above phrase wrapped around designed by Lori! Someone want to come in to deliver?
- Wednesday:
 - Delivering 'Room Service Card' requests minus pick-a-number
 - Students helping with this (HS for HS teachers, MS for MS teachers, Elem for Elem teachers, Upperclassmen who went through ELC for ELC staff - Chloe, Micah, etc.) - Ross coordinating.
- Thursday:
 - Grab & Go lunch for 80
 - Taco Bar - it's Gluten Free!! Sign-up is live on the website.
- Friday:
 - Gift day!
 - This is where the Pick-a-Number comes into play. We have emailed parents (minus staff kids' parents) asking for eighty \$10 gift card donations from Walmart, Amazon, Target, Starbucks, Hobby Lobby, Dunkin Donuts & Local Eateries. Teachers/staff will pick a number from 1 to 8 and that is the gift card they will receive this day along with 2 chocolate covered strawberries + one chocolate covered pretzel made by Arely! She will do some without pretzels for our GF folks.