



## **Lititz Christian School Cell Phone Policy\***

Lititz Christian desires to help educate students to become godly and discerning users of modern technology. While we understand the importance and benefit of cell phones in everyday life, we have found that they can be detrimental to the educational process if not monitored properly. In addition to students being distracted by sending and receiving data (text messages, photos, etc.), cell phones and other electronic devices can be used to gain unauthorized assistance in testing or other school assignments. Similarly, when using a cell phone, students can also potentially access web sites that are normally blocked on our school computer network. Thus, in order to maintain an optimal learning environment, Lititz Christian has adopted the following cell phone policy.

### **SECTION 1- TIME FRAME**

Students are to follow the cell phone policy between 7:25am-2:45pm each school day. The school is not responsible/accountable for cell phone usage after 2:45pm on school campus.

### **SECTION 2 - PERMISSION**

Students are permitted to use cell phones when given specific permission for a specific purpose by a school staff member. When permission is granted, students are expected to adhere to the school's Acceptable Use Policy for all technology usage.

### **SECTION 3 – PROHIBITIONS and GUIDELINES**

- A. The following cell phone policy will be in effect when students are under the supervision of Lititz Christian School during the time frame set in Section 1.
1. Students are prohibited from using, whether purposefully or accidentally, any cell phone without permission as described in Section 1.
  2. Students may not receive or make phone calls or text messages during the school day.
  3. In class, phones must be turned off and placed in open view on the student's desk or in a place assigned by the classroom teacher. If the teacher sees that a phone is not turned off, it will be considered a violation of the policy.
- B. Cell Phone Free Zones: Phones are not to be used in these areas... cafeteria, gymnasium, and locker rooms.

### **SECTION 4 – DISCIPLINARY ACTIONS**

A student in violation of the Lititz Christian cell phone policy may incur these or other disciplinary actions:

Students using a cell phone without permission will be required to take the phone to the school office.

- a) Upon the **first offense**, the student may retrieve the cell phone from the office at the end of the day.
- b) The **second cell phone offense** within a semester will result in a one-day detention for the student, and parents will be required to retrieve the phone from the school office.
- c) A **third offense** within a semester will result in one week of detention. Parents will again be required to retrieve the phone from the school office.

\*This policy applies to all electronic devices capable of transmitting, receiving, or storing voice or data communication.