



## Secondary Community Service Program

### WHY We Serve

Because “we are his workmanship, created in Christ Jesus for good works, which God prepared beforehand, that we should walk in them” (Eph. 2: 10 ESV). James 1 says, we are called to be “doers of the Word, and not hearers only.” In Philippians 2, we’re prompted to “have the same mindset as Christ Jesus” who “made himself nothing” and became “a servant.” To put it simply: “God has a ministry for you in his church and a mission for you in the world” (Rick Warren). We are called to serve. Service is a mindset that requires discipline and cultivation, and Lititz Christian School desires to partner with students and parents in cultivating that discipline through the Community Service Program.

### WHOM We Serve

The Community Service Program seeks to cultivate service in 3 areas: **School, Church, and Community.**

### HOW We Serve

- Students in grades 9-11 must complete **20 service hours** by the end of each school year. Student’s grades **will be withheld** at the end of the school year if service hours for that year have not been completed.
- **80 service hours** are required to graduate. (These hours are adjusted for transfer students: see table)
- Service hours must be a compilation of all 3 areas of service.
- Opportunity for completion of **some** of the service hours will be provided throughout the school year; the student is responsible for completing the remaining service hour requirement each year.
- Service forms for completed hours must be signed by a parent as well as the supervising adult who is **not** the parent of the student.
- Student cannot receive any payment for their service.
- Service forms are to be handed in to the **Community Service Coordinator** or **Class Advisor**.
- Additional hours **cannot** be carried over into the next school year.
- Excellence in service will be recognized throughout the school year and upon graduation.
- Ideas and contact information for service opportunities are attached; additionally the Community Service Coordinator will announce and post on the CS bulletin board service opportunities throughout the year.
- Service hours will be posted and tracked via RenWeb.

**Community Service Coordinator: Mrs. Sue Elsner**  
Email: [sgelsner@lititzchristian.net](mailto:sgelsner@lititzchristian.net)

<b>9<sup>th</sup> grade: 20 hours</b>		
<b>School:</b> 8 Hours	4 hrs provided during school hours	4 hours student arranged
<b>Church:</b> 8 Hours	4 hrs provided during school hours	4 hours student arranged
<b>Community:</b> 4 Hours	4 hrs provided during school hours	---

<b>10<sup>th</sup> grade: 20 hours</b>		
<b>School:</b> 8 Hours	4 hrs provided during school hours	4 hours student arranged
<b>Church:</b> 8 Hours	4 hrs provided during school hours	4 hours student arranged
<b>Community:</b> 4 Hours	4 hrs provided during school hours	---

<b>11<sup>th</sup> grade: 20 hours</b>		
<b>School:</b> 4 Hours	---	4 hrs student arranged
<b>Church:</b> 8 Hours	4 hrs provided during school hours	4 hrs student arranged
<b>Community:</b> 8 Hours	4 hrs provided during school hours	4 hrs student arranged

<b>12<sup>th</sup> grade: 20 hours</b>		
<b>School:</b> 4 Hours	---	4 hours student arranged
<b>Church:</b> <b>Community:</b>	10 hrs provided during Senior Go! service trip. <i>*If a student does not attend the Senior Go! service trip, the student must complete 10 hours of Church or Community service before the graduation ceremony.</i>	6 hours student arranged

<b>Transferring Student Hours</b>	
Freshman: 1 <sup>st</sup> semester	80 hrs (20 per year)
Freshman: 2 <sup>nd</sup> semester	70 hrs
Sophomore: 1 <sup>st</sup> semester	60 hrs
Sophomore: 2 <sup>nd</sup> semester	50 hrs
Junior: 1 <sup>st</sup> semester	40 hrs
Junior: 2 <sup>nd</sup> semester	30 hrs
Senior: 1 <sup>st</sup> semester	20 hrs (OR 10 hrs + Senior Go! service trip)
Senior: 2 <sup>nd</sup> semester	Senior Go! service trip only (or 10 hrs)



# Community Service Form

For the documentation of service hours

## Section 1:

Student Name:	Grade:	Year of Graduation:
Name of Organization:	Date(s) of Service:	Hour(s) Completed:

## Section 2:

To Be Completed By Supervisor	
Briefly describe the ways in which the student served your organization:	

## Section 3:

Signatures affirm that the above information is true and accurate	
Organization Supervisor Signature:	Date:
Student Signature:	Date:
Parent Signature:	Date:

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To Be Completed by CS Coordinator		
# of service hours awarded for this activity: ___ School ___ Church ___ Community	Coordinator's Signature:	Date Received:
		Date Entered in RW:

**\*Student: Complete Sections 1, 2, & 3, then give this form to your Class Advisor or Community Service Coordinator to be entered into your cumulative record\***

## SERVICE LOCATIONS

The following locations are just *some* of many local organizations that accept youth volunteers. Availability of service opportunities may be seasonal or on an as-needed basis. *Contact names/positions are subject to change.*

Location & Description	Contact Person	Contact Information
<b>Adamstown Area Library</b> summer reading program and other children's activities	Roseanne Perkins, Library Director	(717) 484-4200
<b>American Cancer Society</b> Answering phones, data entry, bulk mailings	Brian Obser, Field Representative	(717) 397-3744
<b>American Heart Association</b> bulk mailings, data entry, various fund-raisers	Brian Sweigert, Division Director	(717) 393-0725
<b>American Red Cross of the Susquehanna Valley</b> Youth Council, Youth Cross Trainers, Red Cross Clubs	Dorothy English, Volunteer Specialist	(717) 299-5561 ext. 139
<b>Arthritis Foundation, Central PA Chapter</b> bulk mailings, answering phones, special fund-raising events	Judy Smith, Branch Director	(717) 397-6271
<b>A Women's Concern</b> mailings, general maintenance	Cathy Hendrixson, Executive Director	(717) 394-1561
<b>Bethany Christian Services</b> childcare, research articles, putting information packets together	Marilyn Walker, Director	(717) 399-3213
<b>Better Business Bureau</b> filing, stuffing envelopes, preparation of mailings <i>*Minimum age: 17*</i>	Chet Amend, Director	(717) 291-9068
<b>Brethren Village</b>		(717) 569-2657
<b>Brittany's Hope Foundation</b>	Candy Abel, Director	(717) 367-9614
<b>Center for Independent Living Opportunities</b> general clerical support	Lavinia Williams, Independent Living Program Manager	(717) 840-9653
<b>Christ's Home, Inc.</b> yard work, tutoring	Steve Barrall, Office Manager	(717) 687-6072, ext. 26
<b>Clare House Inc.</b> help with children's activities, bulk mailings, gardening, activities for residents, organize donations	Jennifer Powell, Executive Director	(717) 291-8967
<b>Community Action Program of Lancaster County</b> classroom volunteers	Diane Peters, Director of Development Judy Erb	(717) 299-7301
<b>Head Start</b> read to children, other classroom activities		
<b>Concepts</b> help with activities in the homes, one on one with residents	Andrea Weaver, Personnel Coordinator	(717) 285-7121

<b>Conestoga View Nursing Home</b> activities, bus companion (summertime), weekends during school year	Susan Ballou, Volunteer Coordinator	
<b>Council on Drug and Alcohol Abuse</b> tutoring, sports, games, assist with bicycle club, help in summer camp kitchen	Beth Lichty or Gretchen Lichty	
<b>Crispus Attucks Center</b> food drives, prepare breakfast, After School Program, soup kitchen	Robert Anderson, Executive Director	(717) 295-7801
<b>DUI Council of Lancaster County</b> various planning committees for numerous activities	Barb Zartman, President Bruce Campbell, Secretary	(717) 299-8016
<b>Elizabethtown Child Care Center</b> painting, playground activities	Gina Strouse, Director	(717) 361-9824
<b>Ephrata Area Social Services</b> drivers & cooks for Meal-on-Wheels, furniture pick-up, work in clothing bank <b>*Training Required (Provided)*</b>	Thomas Swalwell, Executive Director	(717) 733-0345
<b>Ephrata Manor</b> help with activities, escorting to events, help with parties, room visits, reading, crafts	Sally D'Amore, Recreation Director	(717) 738-7474
<b>Ephrata Public Library</b> shelving books, alphabetizing and putting books in order	Jennifer Raimo, Director	(717) 738-9291
<b>Evergreen Estates Retirement Community</b> reading to residents, games, craft activities, taking residents for walks, light housekeeping	Marian Denlinger, Volunteer Coordinator	(717) 394-2208
<b>Family Service</b> assisting with child care & structuring child care activities	Shirley Wissler Coordinator of Supervised Visitation Program	(717) 397-5241
<b>Fulton Opera House</b> some data entry, usher, bulk mailings	Carole Muise Development Coordinator	(717) 394-7133
<b>Garden Spot Village</b> activity helpers, games hosts/hostesses; craft helper, laundry folder, light housekeeping	Barbara Kovacs, Volunteer Coordinator	(717) 355-6204
<b>The Gathering Place</b> food bank, pick up food, sorting of food, maintaining food bank, mailings	Mary Spangler, Administrative Assistant	(717) 295-4630
<b>Goodwill Industries of Southeastern PA</b> clerical, accepting donations, sorting, pricing, tagging merchandise	Manon Yeager, H.R. Director	(717) 394-0647
<b>Greater E'Town Area Recreation and Com. Service</b> working with children: summer playground, movies in the park, etc	Barry Acker, Director	(717) 367-0355

<b>HCR Manor Care</b> reading to residents, taking residents for walks, games, activities, crafts	Christine Romig, Arcadia Programmer	(717) 721-9154
<b>Habitat for Humanity (Lancaster Area)</b> work on construction site, cleaning up, landscaping, office work	Juanita Fowler, Volunteer Coordinator	(717) 392-8836
<b>Habitat Re-Store of Lancaster County</b> stocking shelves, pricing materials, picking up donated items	George Harris, Store Manager	(717) 293-0250
<b>Hands-on-House Children's Museum</b> class aide, gardening, summer aide at camp	Carol Ross, Volunteer Coordinator	(717) 569-5437
<b>Hans Herr House and Museum</b>	Douglas Nyce, Director	(717) 464-4438
<b>Hempfield Area Meals on Wheels</b> youth may accompany adult if old enough and mature enough to handle an emergency; assist with packing and preparing	Kitty Bisking, Coordinator	(717) 898-8855
<b>Hempfield Area Recreation Commission</b> summer playground, summer day camp, general maintenance, school age child care	Laura Dalton, Program Director	(717) 898-3102
<b>Heritage Center Museum of Lancaster County</b> store volunteers, museum classroom volunteers ( <b>Minimum age—16</b> )	Sheila Rohrer, Public Programs Coordinator	(717) 299-6440
<b>Historic Rock Ford Plantation</b> student tour guides, Yuletide tours, re-enactments, special events, garden and grounds volunteers	Diane Kirstner, Director Interpretive Services	(717) 392-7223
<b>Homestead Village, Inc.</b> ice/beverage assistant, activities assistant, annual festival, decorate for holidays, organize games for residents	Amy Godshall, Activity/Volunteer Coordinator	(717) 397-4831
<b>Hospice of Lancaster County</b> secretarial/clerical, fundraising activities, support and companionship for terminally ill and their families	Volunteer Office or Education Manager	(717) 295-3900
<b>House of His Creation</b> yard work, maintenance projects, mailings, crafts	Cheryl Rainwater, Administrative Assistant	(717) 442-4890
<b>Humane League of Lancaster County</b> socializing with animals, cleaning cages, special events, data entry, filing	Volunteer Coordinator	(717) 393-6551
<b>The James Buchanan Foundation &amp; Wheatland</b> museum shop attendant, tour guides, groundskeeper helper	Nikki Linton, Volunteer Coordinator	(717) 392-8721

<b>Lancaster City Housing Authority</b> work with youth ages 8-15 in recreation; organize clean-up crews, plant gardens, after school tutoring <i>Minimum age 17</i>	Bob Peregrin, Service Coordinator	(717) 397-2835
<b>Lancaster County Art Association</b> teach arts, sitting shows, preparing newsletters, demonstrations and critiques	Volunteer Coordinator	(717) 687-7061
<b>Lancaster County Office of Aging</b> clerical tasks, direct service to clients in their homes [cleaning, shopping, visiting] <i>Minimum age 16</i>	Beverly Via, Volunteer Coordinator	(717) 299-7979
<b>Lancaster County Therapeutic Riding, Inc.</b> sidewalk with riders, fund raising, photographer, write newsletter <i>Training available, call for age requirements</i>	Libby Craver, President or Amy Flinn	(717) 615-9222
<b>Lancaster Day Care Center</b> Read Aloud Program, Classroom volunteer, clerical volunteer <i>Minimum age 16</i>	Cindy Hauenstein, Assistant Director	(717) 392-7413
<b>Lancaster Family YMCA</b> youth mentors, reading, chaperones, special events [triathlon in Sept.], office help, camp, maintenance and custodial	Janelle Hoover, Youth/Community Director	(717) 397-7474
<b>Lancaster Generation Adult Day Care Service, Inc.</b> typing and filing, assist with adult activities, lunchtime serving	Megan Lamison, Director	(717) 656-8783
<b>The Lancaster Heart Foundation</b> Mailings, data entry, fundraising event support	LaRue Britt McManus	(717) 290-6680
<b>Lancaster Meals on Wheels, Inc.</b> volunteer packers, visitors, drivers	Gail Stump, Director	(717) 392-4842
<b>Lancaster Museum of Art</b> work on archives, press releases, museum store sales, bulk mailings, help with Art in the Park	Cindi Morrison, Executive Director	(717)394-3497
<b>Lancaster Recreation Commission</b> telephone calls, mailings, filing, youth sports coaching, special events help needed year-round	Tracy Daniels, Marketing & Development	(717) 392-2115, ext. 129
<b>Landis Homes Retirement Community</b> wheelchair transporters, care for and visit residents with Gabriel the golden retriever, flower beds/gardens	Helen Peifer, Director Volunteer Services	(717) 509-5409
<b>Landis Valley Museum</b> office work, museum guide, historic gardener, farm program, Children's Summer Camp	Cathy Rintz, Volunteer Coordinator	(717) 581-0592

<b>Lititz Meals on Wheels</b> kitchen help, packers, drivers	Polly Eshelman, Volunteer Coordinator	(717) 626-2500
<b>Lititz Parks and Recreation</b>		(717) 626-8981
<b>The Long Home</b> help with planned activities; drive to special places; one-on-one resident visits	Louise Potteiger, Administrator	(717) 397-3926
<b>Luthercare Manor</b> transport residents, gardening, social visits, assist with games and activities	Judy Henninger, Activity Director	(717) 626-6884
<b>Make-A-Wish Foundation of Susquehanna Valley</b> office work, newsletter staff, fundraising	Anne Rickert	(717) 392-3840
<b>Manheim Twp. Parks &amp; Recreation Department</b> summer playground, Overlook Day Camp, filing, answering phone <i>Minimum Age: 16</i>	M. Darrell Lovelette	(717) 290-7180
<b>Maple Farm Nursing Center</b> recreational activities with residents, transport residents to therapy/activities	Yvette Gorman, Activity Director	(717) 859-1191
<b>Masonic Homes Health Care Center</b> resident escort, assist with activities, friendly visits, music therapy	Cynthia Hollinger, Volunteer Services	(717) 367-1121, ext. 33175
<b>Mennonite Home</b> resident escort, pool assistance, helping nurses, reading and letter writing, group activities	Vicky Jenkins, Volunteer Coordinator	(717) 390-7971
<b>Milagro House</b> babysitting, one-on-one play time, mentoring younger children, reading, taking clients to appointments	Ellen Culver, Assistant Director	(717) 392-1101
<b>Mom's House</b> assist in day care, assist in office, church outreach liaison, maintenance, donation organizer <i>Minimum Age 16</i>	Christine Taliani, Program Director	(717) 396-9130
<b>Moravian Manor Retirement Community</b> mailing preparation, refill water pitchers, transport residents in wheelchairs, one-to-one visits, activities	Peggy Kammerer, Volunteer Services	(717) 626-0214
<b>Mountville Area Library Center</b> shelving books, straightening shelves, misc. jobs	Elaine Radcliffe, Branch Manager	(717) 285-3231
<b>North Museum of Natural History and Science</b> classroom aides, Discovery room, office/clerical, Gift Shop <i>Minimum Age: 14</i>	Janet MacGregor, Volunteer Coordinator	(717) 291-4116



<b>PAI – Partners in Achieving Independence</b> office support, assist in daily activities, assist with field trips	Director of Development	(717) 519-6740
<b>Pennsylvania Academy of Music</b> filing, office errands, help with mailings, concert program preparation, ushers, stage management	Dr. Carole Spencer, Asst. to President	(717) 399-9733
<b>Pequea Valley Library</b> alphabetizing, shelving books, help with auction, mailings	Margaret Perella, Director	(717) 768-3160
<b>Pleasant View Retirement Community</b>	Karen Garner	(717) 786-7321
<b>Quarryville Presbyterian Retirement Community</b> visit residents, arts, crafts, activities, music, wheelchair transport	Nancy Haddon, Volunteer Services	(717) 786-7321
<b>Railroad Museum of Pennsylvania</b> museum store helpers, restoration crew, admission desk/ticket sellers	Patrick Morrison, Volunteer Coordinator	(717) 687-8628
<b>S. June Smith Center</b> classroom teacher's helpers, assist with special events, assist with mailings	Joan Brown, Executive Director	(717) 299-4829
<b>Saint Anne's Home</b> bulk mailings, help residents, provide entertainment, assist with activities	Ethel Leed, Volunteer Coordinator	(717) 285-5443
<b>The Salvation Army</b> Youth Drop in Center, sorting, seasonal opportunities, games, homework tutor	Maggie Rosa, Business Administrator	(717) 397-7565
<b>School District of Lancaster/ Homeless Student Project</b> year-round opportunities - must call - also, after school tutoring	Kenneth Marzinko, Project Facilitator	(717) 396-6829
<b>Schreiber Pediatric Rehab Center of Lancaster County</b> recreational programs, special events, clerical/office assistance	Lori Roscoe, Volunteer Coordinator	(717) 393-0425
<b>Southern End Community Association (SECA)</b> pool lifeguards, park cleanup, newsletter mailings, golf outings, blood drive <i>Minimum Age 16</i>	Kim Risk, Secretary	(717) 806-0123
<b>Spanish American Civic Association (SACA)</b> senior center, radio station/WLCH FM 91.3, art program	Carlos Graupera, Executive Director	(717) 397-6267
<b>Special Olympics of Lancaster County</b> coach any of 16 sports offered, help at training/competition sites, assist at dances and fishing days, picnics	Bob Lopez, County Manager	(717) 299-2930

<b>Steps to Success, Inc.</b> classroom assistant, office assistant, yard work, cleaning	Michelle Straw, Director	(717) 656-3363
<b>Strasburg-Heisler Library</b> straightening book shelves, typing, fund drive, mailings, front desk	Sandra Dinoff, Director	(717) 687-8969
<b>Sunny Crest Home, Morgantown</b> resident transport, activities, read, write letters, help with newsletter	Marcy Whiteman, Administrator	(717) 286-5000
<b>Sunnyside Housing Corporation</b> typing, filing, compiling application forms, copying, two week summer work camp	Debbie Sherr	(717) 399-9946
<b>Susquehanna Association for Blind &amp; Vision Impaired</b> Direct mailings, Camp Cool (summer camp, second week of July for visually impaired)	Christine Dombrosky	(717) 291-5951
<b>Susquehanna Valley Pregnancy Services</b>		Lititz: (717) 627-4357 Ephrata: (717) 733-9440 Lancaster: (717) 291-1800
<b>Tabor Community Services</b> bulk mailings, occasional childcare, assisting teachers at workshops, grounds work	Gretchen Haubner, Development Director	(717) 397-5182
<b>Transitional Living Center</b> bulk mailings, arts/crafts for children, assisting with classes, tutoring	Lin Siegrist, Program Director	(717) 397-0156
<b>United Disabilities Services</b> assist with: gift wrapping, CHOICES program for adults with disabilities, shootout	Megan Shirk, Public Relations Coordinator	(717) 397-1841
<b>United Support Group</b> afterschool program, summer camps, varied recreation programs, day trips	Dan Jurman, Director	(717) 392-5670
<b>United Way LINC</b> collating, directory binding, bulk mailings, filing, data entry	Toni McCuistion, Director	(717) 299-2821
<b>United Way of Lancaster</b> sorting/packing materials, bulk mailings, numerous other opportunities	Kate Quinn, Director, Volunteer Center	(717) 394-0731
<b>United Zion Retirement Community</b> visiting, game players, transport to programs, musicians, singers, assist with activities	Cheryl Black, Volunteer Coordinator	(717) 626-2071
<b>Urban League of Lancaster County, Inc.</b> computer, afterschool activities, community service help, tutoring, mentoring <i>Minimum Age 16</i>	Phyllis Campbell, President and CEO	(717) 394-1966

<b>Village Vista Manor</b> adopt a grandparent, help with animal care; help with games, crafts, other activities	Janet Williamson, Administrator	(717) 397-5583
<b>Water Street Rescue Mission</b> sorting clothing and other items, serving a meal, helping with childcare activity	Patricia Ashcraft, Volunteer Coordinator	(717) 393-7709
<b>Winter's Heritage House</b> docent for house tours, program assistant in summer camps, cleaning, scrap-booking pictures from events, mailings	Lori Donofrio-Galley, Director	(717) 367-4672
<b>YWCA of Lancaster</b> assistant gym or swimming instructors, assist with sport camps, reading, arts/crafts, one-on-one to children	Nicolette McGrath	(717) 393-1735
<b>Camp Conquest</b> general upkeep of camp facilities	Ken Keener	(717) 336-2541

**Students are encouraged to volunteer at their churches, local Parks and Recreation Departments, Volunteer Fire Departments, Nursing Homes and Hospitals for their required community hours.**