

LITITZ CHRISTIAN SCHOOL
300 WEST ORANGE STREET
LITITZ, PA 17543



SUBSTITUTE TEACHER APPLICATION

Grades/Subjects of interest: _____

Application date: ___ / ___ / ___

Date available ___ / ___ / ___

A. NAME AND ADDRESS

Identity must be confirmed with a state driver's license or photographic identification.

Do you have a current driver's license?

Yes _____ No _____

If yes, please list your drivers license number _____

Full Name: Ms () Mrs. () Mr. () _____

Present
Address _____

How long have you lived at the above address? _____

Permanent
Address _____

Home Phone: Days _____ Evenings _____ Cell # _____

E-Mail Address: _____

B. CHRISTIAN BACKGROUND

* In your own handwriting on separate paper briefly give your Christian testimony.

Are you knowledgeable and supportive of our Statement of Faith (attached)?

Yes _____ No _____

Signature: _____

Church History

Name of church you currently attend: _____
Pastor: _____

List below other churches you have attended regularly in the past five years:

	<u>Church Name</u>	<u>Address</u>	<u>Pastor</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

C. PERSONAL REFERENCES

Provide three references qualified to speak of your spiritual experience and Christian service:

	<u>Name</u>	<u>Complete Address</u>	<u>Relationship</u>	<u>Phone</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

D. PROFESSIONAL REFERENCES

Provide three references that are qualified to speak of your professional training and experience. List current or most recent principal or supervisor first.

	<u>Name</u>	<u>Complete Address</u>	<u>Relationship</u>	<u>Phone</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

E. PERSONAL INFORMATION

Present employer and occupation _____

Phone _____

Marital: Single _____ Engaged _____ Married _____ Separated _____

Spouse's Name _____ Occupation _____

Number of children _____

Names:

Ages:

As a Substitute Teacher, I (print name) _____
recognize, understand, and adhere to the moral and ethical standards revealed to us
through Holy Scriptures. I further declare that with regard to my personal, moral, and
ethical character and conduct as of this date, I am not engaged in inappropriate conduct
toward minors, nor do I have inclinations toward such conduct. I do declare that the
above statement is factual and true.

Signature _____ Date _____

F. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Lititz Christian School does not discriminate in its employment practices against any person because of sex, race, color, national or ethnic origin, gender, or handicap. I further understand that any offer of employment is conditioned on the proof of legal authority to work in the U.S.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or if hired may subject me to immediate dismissal.

I authorize Lititz Christian School to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release and giving of any information requested by Lititz Christian School such as employment records, performance reviews, and personal references. I release any person, organization, or company from liability or damage which may result from furnishing the information requested. I further waive the right to every personally view any references given to Lititz Christian School.

I further certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date

G. EDUCATIONAL BACKGROUND

List below all post-secondary school degrees you hold.

<u>Degree</u>	<u>Date Received</u>	<u>Issuing Institution</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Major(s) _____

Cumulative grade point average _____

H. TEACHING EXPERIENCE

List your teaching experience with most recent first.

<u>Name of School</u>	<u>Grades or Subjects</u>	<u>Dates</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Do you have ACSI Teaching Certification? _____

What level? _____

Do you have PA State Teaching Certification? _____

What Level? _____

I. EMPLOYMENT HISTORY

Starting with the most recent employer, list your employment experience for the past eight years.

1. Employer _____

Position _____ Dates of Employment _____

Address _____

Supervisor's name and phone number _____

Reasons for leaving _____

2. Employer _____

Position _____ Dates of Employment _____

Address _____

Supervisor's name and phone number _____

Reasons for leaving _____

3. Employer _____

Position _____ Dates of Employment _____

Address _____

Supervisor's name and phone number _____

Reasons for leaving _____

J. AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have made application for a position with Lititz Christian School. I authorize Lititz Christian School to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews.

I authorize the release and giving of any information requested by Lititz Christian School such as employment records, performance reviews, and personal references whether such information is favorable or unfavorable to me.

I release any person, organization, or company from any and all liability, claims, or damages that may directly or indirectly result from the use, disclosure, or release of any such information by any person or party, whether such information is favorable or unfavorable to me.

I further waive the right to ever personally view any references given to Lititz Christian School.

I further certify that I have carefully read and do understand the above statements.

Applicant's Name (Print)

Applicant's Signature

Applicant's Social Security Number

Date

K. APPLICANT DECLARATION OF ETHICAL AND MORAL INTEGRITY

I declare that during the past year I have not engaged in, at the current time I am not engaging in, and promise that I will not during the term of my employment or volunteering, engage in inappropriate sexual conduct. Inappropriate conduct includes, but is not limited to, such behaviors as the following: heterosexual activity outside of marriage (e.g., premarital sex, cohabitation, extramarital sex), homosexual or lesbian sexual activity, sexual harassment, use or viewing of pornographic material or websites, or sexual abuse in improprieties toward minors as defined by Scripture and federal or state law.

I declare that the above statement is factual and true. My signature below indicates that I meet the moral integrity standards and Christian role model lifestyle requirements of Lititz Christian School.

Applicant Signature

Date

STATEMENT OF FAITH

At Lititz Christian School we believe the Bible, the whole Bible, and nothing but the Bible to be our infallible rule of faith and of practice, and feeling our responsibility to make known the divine message of the Bible, present the following articles as a statement of those basic truths taught in the Bible which are common to our Christian faith and practice:

1. **THE BIBLE:** The Word of God, the sixty-six Books of the Old and New Testaments, verbally inspired in all parts, and therefore wholly without error as originally given of God (II Timothy 3:16; II Peter 1:21).
2. **THE ONE TRUE GOD:** existing eternally as three persons—the Father, the Son, and the Holy Spirit (Luke 3:22; Matthew 28:19; II Corinthians 13:14).
3. **THE LORD JESUS CHRIST:** His preexistence and death (John 1:1-3), incarnation by virgin birth (John 1:14; Matthew 1:18-23), sinless life (Hebrews 4:15), substitutionary death (II Corinthians 5:21), bodily resurrection (Luke 24:36-43), ascension into heaven and present ministry (Hebrews 4:14-16), and coming again (Acts 1:11).
4. **THE HOLY SPIRIT:** His personality (John 16:7-15), and deity (Acts 5:3-4), and His work in each believer; baptism and indwelling at the moment of regeneration (I Corinthians 12:13; Romans 8:9), and filling (Ephesians 5:18) to empower for Christian life and service (Ephesians 3:16; Acts 1:8; Galatians 5:22-23).
5. **MAN:** his direct creation in the image of God (Genesis 1:26-28), his subsequent fall into sin resulting in spiritual death (Genesis 3:1-24; Romans 5:12), and the necessity of the new birth for his salvation (John 3:3-5).
6. **SALVATION:** a complete and eternal salvation by God's Grace alone, received as the gift of God through personal faith in the Lord Jesus Christ and His finished work (Ephesians 2:8-9; Titus 3:5-7; I Peter 1:18-19).
7. **THE CHURCH:** one true Church, the body and bride of Christ (Ephesians 1:22-23; 5:25-32), composed of all true believers of the present age (I Corinthians 12:12-13), and the organization of its members in local churches for worship, for edification of believers, and for world-wide gospel witness, each local church being autonomous but cooperating in fellowship and work (Ephesians 4:11-16).
8. **CHRISTIAN LIFE:** a life of righteousness, good works, and separation unto God from the evil ways of the world (Romans 12:1-2), manifested by speaking the truth (James 5:12), maintaining the sanctity of the home (Ephesians 5:22-6:4), settling differences between Christians in accordance with the Word of God (I Corinthians 6:1-8), not engaging in carnal strife but showing a Christ-like attitude toward all men (Romans 12:17-21), exhibiting the fruit of the Spirit (Galatians 5:22-23), and maintaining a life of prayer (Ephesians 6:18; Philippians 4:6), including the privilege, when sick, of calling for the elders of the church to pray and to anoint with oil in the name of the Lord (James 5:13-18).