

PTF Agenda

October 13, 2021

- Positions that need to be filled:
 - **Treasurer:** Sara Witman
 - meet with Allyson to go over budget and all expenses go through you
 - **ELC Coordinator:** ELC included in most, if not all LCS events already
 - ~~help to plan the ELC events~~
 - **Teacher Appreciation Coordinator:** Rolled into Room Parent Coordinator
 - ~~help to plan meals and/or little gifts for teachers each month~~
 - **Volunteer Coordinator:** Ashlee Martin
 - make signup lists for different events and keep track of volunteer hours (and then send to Ashlee)
 - **Snack Coordinator:** Ross McCracken
 - manage the snacks and money in the teachers lounge
- October:
 - 29th - Pumpkin-themed treats. Fall decorations and pumpkins.
 - 80 mini pumpkin bread loaves - Ashlee
 - Pumpkin Spice Coffee/Lattes - Sara
 - Pumpkin sugar cookie cut outs - Angela
 - Pumpkin Dip - Heather (dippers - Ross)
 - Fall gummies - Heather
 - Anything else?? Let us know!
- November:
 - Poinsettia sale (Sara Witman coordinating) - Abbey to get contact info
 - "Thankful for You" lunch on November 11 (Parent Teacher Conferences ½ Day) SignUp Genius coming from Lori
 - Crockpot Soups (8)
 - "Olive Garden" Salads (4) - Ross
 - Rolls/Butter - Heather
 - Desserts (4)
 - Drinks (Iced Tea, Lemonade, Water) - Ross
- December:
 - Christmas basket auction on night of Christmas concert list of ideas needs to be sent to Ashlee to add to the amazon list - Was not discussed, please send ideas to Ashlee!
 - Christmas Sock Exchange
 - To take place on day of Christmas meal - still working out details of that
 - Basically attendees fill Christmas socks with fun things and then exchange them in a "white elephant" type of game
 - Which would you prefer? - depends on funds available to us
 - Heather may have connection at Rettew Catering and will check pricing on meal for 80 vs 160 (staff lunch vs staff dinner with spouse)
 - Staff meal?
 - Staff dinner with spouses?
 - Staff gift?

- Christmas shop (December 13-17)
 - Need to gather donations and volunteers for the week of Christmas shop. Set up is 12/13 & 14 and tear down is 12/17 This is huge and we need as much help as we can get! Also, please consider sending in gently used/new items; household, books, kids toys, jewelry, “dad” items, various gift cards, etc to sell!
- Flocking:
 - Anyone interested in coordinating this?
- Important Dates in time
 - **January** is School Board Appreciation Day
 - **February 7-11** is National School Counseling Week
 - **March 4** is Maintenance Worker Appreciation Day
 - **April 4** is School Librarian Appreciation Day
 - **April 22** is School Bus Driver Appreciation Day
 - **May 1** is School Principal’s Day (LCS is celebrating October Principal Month)
 - **May 2-6** is Teacher Appreciation Week (and Ashlee’s Favorite!!!)
 - **May 11** is School Nurse Day
- Teacher’s Lounge requests
 - Discussed what is on the wishlist and what the teachers are requesting. Ashlee will update the wishlist to reflect these requests.
- Additional Discussion:
 - Do we want to do a ptf Christmas dinner again this year if so where?
 - Ross offered his parent’s home! Thank you Mr. & Mrs. McCracken!!
 - Now we need meal ideas! Do we want to look into catering or just have each person bring a hot & cold dish?
 - How many would attend? Weeknight? Weekend night? When?
 - Cupcakes for staff birthdays quarterly/monthly for this year and next year we will be putting Specials teachers/additional staff with a class that has a Room Parent so that we are not having to worry about treating them throughout the year and are instead being paired with a room that has a Room Parent already! Thanks for the suggestion, Lori!
 - Please keep the Haller family (new to LCS this year and involved in PTF) in your thoughts as Lexi’s husband deals with a new diagnosis of a brain tumor. I am discussing it with Allyson, but there is a possibility of a “card shower” for their family. Stay tuned for more on that.
 - PTF Webpage - Ashlee following up with Betsy this week or next to work on updating and using this page to our advantage. It already lives on our LCS website, but has not been used in years! This will be so great and so much easier to share important dates/info with parents!
 - Consistent meeting day/time - we will be meeting as a PTF on the 2nd Wednesday of every month in the Library from 8-9am. We can offer a Google Meet link for those of you who work in the mornings, but would still like to be present. Please let us know if you would like that.