



## **THE EPAPHRODITUS PROJECT**

### **Open Campus Option Lititz Christian School**

Lititz Christian School's Open Campus option is named for Epaphroditus, the man sent by the Philippian fellowship to assist the Apostle Paul (Philippians 2). The Epaphroditus Project is for high school students seeking to use a two period block during our regular school day to gain vocational experience or college credits. One half (.5) credit is given for this course each semester when completed successfully. The course work consists of a one hour orientation seminar on the first day of class and a one-hour meeting half-way through semester with Mr. Pethtel with the remainder of the time spent on-site under the supervision of the cooperating vocational director or college professor.

Enrollment is open to Seniors who meet the following requirements:

1. Good work habits
2. Academic stability
  - grades no lower than a "C" in all subjects for the most recent grading period
  - not on conditional status (either academic or disciplinary)
3. Able to provide personal transportation
4. Demonstrates a genuine desire for open campus experience
5. Strong personal testimony for Christ

Open campus opportunities can be in approved college courses, approved vocational training schools or job sites, church, para-church, or other service in ministries such as:

- interning with a pastor, youth pastor, or other church staff worker
- working with a Gospel Mission
- working with an on-site vocational boss
- taking a college or vocational tech course
- other service-oriented ministries (open to suggestion)

Student responsibilities include the following:

1. initial contact with the prospective college administrator, job site director, or ministry leader
2. timely submission of completed application with required documents, signatures, and \$10 lab fee. (Due the first day of the term in which the course is taken)
3. completion of all assigned projects (including appropriation of materials needed for projects - see attached syllabus)
4. transportation to school or work site from school

**ALL PAPERWORK MUST BE TURNED IN TO MR. PETHTEL BEFORE YOU WILL  
BE REGISTERED FOR THIS COURSE**



## THE EPAPHRODITUS PROJECT – OPEN CAMPUS OPTION

### Course Syllabus

- Course Description: This course is designed to give the student exposure to the “real” world of vocational ministry or college studies. Experiences should be as broad as possible, including as many aspects of ministry and college studies as are possible. Students may be involved in such things as:
  - Enrolling in and completing a specific college course for advanced college credit
  - Participating in jobs assigned on a vocational work site
  - Serving as an aid to vocational education instructors at a nearby public high school
  - attending staff prayer and devotional meetings; planning for upcoming events; and handling routine paperwork
  - assisting in a youth group, Sunday school, or sermon preparation process; hospital visitations; evangelistic visitations and other outreaches; long-range planning
  - office tasks such as data entry, follow-up calls, mailings, answering phones, errands, etc.
  - technical and maintenance tasks (where appropriate): cleaning, snow removal, painting, setting up rooms for events, errands, etc.
  - The possibilities are nearly limitless but must be approved by the administration at Lititz Christian as well as your parent(s) or guardian(s).

#### Course Policies:

1. Students are responsible for their own transportation and for punctual arrival at all classes and/or appointments. (never make someone wait for you)
2. If a student cannot make it to school and/or job or ministry site because of illness, inclement weather, or other emergency, he/she should call the Cooperating Director on site as soon as possible and should call Lititz Christian to inform Mr. Pethtel of the absence. If school is cancelled at LC, it is also necessary for the student to call the Cooperating Director. If the student wants to serve on a day when LC has called off school, he/she may do so with permission from parents.
3. Students will dress appropriately for the activity. Modesty and professionalism is expected at all times.
4. If the Cooperating Director has a day off, the student will report to the site as usual and should assist as needed or work on assignments due for this class. The student is not allowed to take days off from the experience without prior written permission from Lititz Christian.



**Assignments and Due Dates:**

1. Journal (due on the last day of the semester). The journal should include a daily (1/2 page neatly hand written or typed) log of activities, along with insights into experiences.
2. Evaluation of Cooperating Director (due on the last day of the semester).
3. One page, typed report based on an interview with the Cooperating Director (due ½ way through the semester) to include key elements such as:
  - a. Cooperating Director's calling and direction in choosing their career
  - b. Preparation for career/ministry (academics, internship, etc.); Motivation
  - c. Early experience; changes in job/ministry since the early days; Most significant problems in job/ministry; Greatest opportunities and joys of job/ministry
4. One page typed "Personal Evaluation" (due on the last day of the semester)
  - a. include insights discovered during the open campus time (about your own strengths and weaknesses, about the work of professional job/ministry, etc.)
  - b. include a discussion of whether or not you think God has this particular job/ministry in store for you - why or why not? What sort of job/ministry might He have for you?
5. One book per semester should be suggested for reading by your teacher or boss. (A copy of this syllabus should be given to the Cooperating Director.)
6. Two page essay relating your experiences to the book on job/ministry which your Cooperating Director chose for you to read during your semester.



**Open Campus Application – Lititz Christian School**

Date: \_\_\_\_\_ Grade: \_\_\_\_\_ Homeroom Teacher: \_\_\_\_\_

Name: \_\_\_\_\_ Date of Birth : \_\_\_\_\_ \ \_\_\_\_\_ \ \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: ( ) \_\_\_\_\_ - \_\_\_\_\_

Church: (Name, Address, Phone) \_\_\_\_\_  
\_\_\_\_\_

Why do you want to participate in the Open Campus option?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you been growing spiritually in the past year? Explain how.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What things do you hope to accomplish in your own life during this practicum?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What do you have to offer the people you hope to serve, or the college you wish to attend?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Parent signature signifies understanding of the expectations and approval of student to be a candidate for the Open Campus option at Lititz Christian School.**

Parent Name / Date \_\_\_\_\_

Parent Signature / Date \_\_\_\_\_



**COOPERATING DIRECTOR AUTHORIZATION STATEMENT**  
OPEN CAMPUS OPTION  
LITITZ CHRISTIAN SCHOOL

**Student Name** \_\_\_\_\_

Work Organization \_\_\_\_\_

Site Address \_\_\_\_\_

Site Phone Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Name of Cooperating Minister \_\_\_\_\_

Cooperating Minister's Day Off \_\_\_\_\_

*In full understanding of the requirements for this course, I submit my name for enrollment in the Epaphroditus Project, Lititz Christian School's Open Campus option.*

Student Signature \_\_\_\_\_

*I give my permission for my child to be involved in Epaphroditus Project, Lititz Christian School's Open Campus option, including permission for him/her to accompany the Cooperating Director in off-site job/college activities:*

Parent Signature \_\_\_\_\_

*I have read the accompanying letter and syllabus, and I agree to serve as Cooperating Director for the student named above.*

Cooperating Director Signature \_\_\_\_\_



**OPEN CAMPUS OPTION**  
**TEACHER REFERENCE FORM**

Student Name: \_\_\_\_\_

The above named student would like to be considered for the Open Campus option. This class is a unique opportunity designed to give the student practical experience in vocational training or college course work away from the Lititz Christian campus. Students are involved five days per week in their college or career experience under the supervision of a local cooperating director.

The student listed above has named you as a reference. Please fill out the questionnaire below and return it to Mr.Pethtel.

The student should be rated on a scale of 1-5 with 1 being rarely observed and 5 consistently observed. Please rate the student by placing a circle around the appropriate number.

- 1. Punctuality            1 2 3 4 5
- 2. Consistency            1 2 3 4 5
- 3. Confidentiality        1 2 3 4 5
- 4. Thoroughness         1 2 3 4 5
- 5. Compassion            1 2 3 4 5
- 6. Servant's Attitude    1 2 3 4 5
- 7. Devotion to God       1 2 3 4 5

8. From your perspective, what are this student's greatest assets that help him or her minister?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Are there any observable liabilities that would hinder his/her witness outside Lititz Christian?\*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*Please note this form will not be shared directly with the student.

Teacher Signature \_\_\_\_\_ Date \_\_\_\_\_