



**Student Request for Letter of Recommendation**

Student Name: \_\_\_\_\_

Date \_\_\_\_\_

Please consider writing a letter of recommendation for me to include with my college application and/or scholarship. I will need the following type of recommendation:

Generic letter of recommendation                       Scholarship recommendation

School-specific recommendation.

Listed below are names of the schools/colleges to which I will be applying.

1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 4. \_\_\_\_\_

Please send the letter of recommendation to:

School Office                       Mail (Stamp with addressed envelope(s) are attached)

I waive my right to access, and understand that I will not see any recommendations or evaluations that are submitted on my behalf.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**Student Information Section**

**What major do you intend to study and why?** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Highlight some volunteer work experiences. Include activities, locations, what you learned, etc:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



List any part-time jobs you have held, your responsibilities there, and hours per week:

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List awards and honors you have earned:

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List sports and other extracurricular activities from high school years (include years and leadership roles for each):

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What are your strengths? Weaknesses? Be honest.

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What is special about you? Colleges will see hundreds of students with great grades and test scores. How are you different from everyone else?

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What is something you have been a part of at Lititz Christian that you are proud of? Briefly describe the activity/event and its importance to you. What did you learn?

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List three important adjectives that describe you and give a brief example of each:

- 1.
- 2.
- 3.

The following is information that should be included in my letter of recommendation which has not been included in this request (may continue on the back or on a separate sheet):

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