



**EMPLOYMENT APPLICATION**

We appreciate your interest in **Lititz Christian School & Early Learning Center**. You are invited to complete this application and return it to our school office. If an opening occurs for which it appears you may qualify, we will request that you have your placement file forwarded to our office. We may also contact your references. If we have continued interest in your candidacy, we will contact you with follow up questions and/or arrange for a personal interview.

We realize that the key to a successful Christian school is its staff. We are grateful for those who are professionally qualified, who genuinely love children, and who, by the pattern of their lives, are Christian role models. Luke 6:40.

We look forward to receiving your application, and thank you for your interest in the ministry of our school. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

**A. APPLICANT'S NAME AND ADDRESS**

Full name: \_\_\_\_\_

Application date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date available: \_\_\_\_/\_\_\_\_/\_\_\_\_

Present Address \_\_\_\_\_

\_\_\_\_\_

Phone: Days (\_\_\_\_) \_\_\_\_\_ Evenings (\_\_\_\_) \_\_\_\_\_

Best time to call? \_\_\_\_\_

How long have you lived at the above address? \_\_\_\_\_

Permanent address and phone number if different from present address:

\_\_\_\_\_

\_\_\_\_\_

Email Address:

\_\_\_\_\_



**B. POSITION DESIRED**

Please indicate 1, 2, 3 choice in the parenthesis. Then to the right please indicate the grade or subject in order of preference.

( ) Early Learning Center (infants – pre-kdg. & B/A school) \_\_\_\_\_

( ) Elementary (K-4) \_\_\_\_\_

( ) Intermediate (5-6) \_\_\_\_\_

( ) Middle School (7-8) \_\_\_\_\_

( ) High School (9-12) \_\_\_\_\_

( ) Food Service \_\_\_\_\_

( ) Administration \_\_\_\_\_

( ) Teacher's Aide \_\_\_\_\_

( ) Substitute Teacher \_\_\_\_\_

( ) Volunteer \_\_\_\_\_

( ) Other \_\_\_\_\_

Full time \_\_\_\_\_ Part time \_\_\_\_\_

How did you learn about the position for which you are applying?

Please list activities or sports in which you would be capable of and willing to direct, sponsor, advise, or coach. (Indicate grade or ability levels).



**C. PERSONAL BACKGROUND**

Your children are welcome to attend Lititz Christian School and Early Learning Center at a reduced tuition during your work hours. Please provide the following information.

Current Ages/Grade(s) of Children \_\_\_\_\_

Have you ever been dismissed, resigned to avoid being dismissed or been asked to resign from a position?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, explain. Use the reverse side if necessary.

---

---

Have you ever been charged in civil or criminal proceedings with improprieties regarding children? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, indicate the nature of suit, offense, date, court, and disposition.

---

---

Please list your hobbies and personal interests.

---

---

**D. CHRISTIAN BACKGROUND**

We live in a pluralistic society with many conflicting beliefs and values. We expect all of our staff to be Christian role models for our students. \* **Please attach your testimony regarding your personal relationship with Jesus Christ.**

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth and conduct?

Yes \_\_\_\_\_ No \_\_\_\_\_ *Signature:* \_\_\_\_\_



**Please carefully read our Statement of Faith and indicate below your degree of support.**

\_\_\_\_\_ I fully support the Statement as written without mental reservations.

*Signature:* \_\_\_\_\_

\_\_\_\_\_ I support the Statement except for the area(s) listed and explained on a separate paper.

The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

*Signature:* \_\_\_\_\_

Denominational preference?

What is your local church affiliation?

In what church activities are you involved and with what degree regularity?

What other Christian service have you done since becoming a Christian?

What is your attitude toward working with those of other races and denominational beliefs?



Describe your routine of personal Bible study and prayer.

What books have you read recently that have helped you spiritually?

**E. EMPLOYMENT HISTORY**

Please list current or most recent employer and work backwards for the past ten years.  
If necessary, you may make copies of this page.

1. Employer \_\_\_\_\_  
Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_  
Address \_\_\_\_\_  
Supervisor's Name and Phone Number \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

2. Employer \_\_\_\_\_  
Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_  
Address \_\_\_\_\_  
Supervisor's Name and Phone Number \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

3. Employer \_\_\_\_\_  
Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_  
Address \_\_\_\_\_  
Supervisor's Name and Phone Number \_\_\_\_\_  
Reason for leaving \_\_\_\_\_



4. Employer \_\_\_\_\_  
 Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 Supervisor's Name and Phone Number \_\_\_\_\_  
 Reason for leaving \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

5. Employer \_\_\_\_\_  
 Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 Supervisor's Name and Phone Number \_\_\_\_\_  
 Reason for leaving \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Have you ever worked under a different name for any of the employers you have listed? If so, what was the name or names?

Have you already signed a contract for next year with any another institution?

\_\_\_\_\_ Yes \_\_\_\_\_ No

**F. PERSONAL REFERENCES**

You will need to sign the **Reference Release Form** that is attached and return it with this application. Do not list family members or relatives for references.



# LITITZ CHRISTIAN SCHOOL

Give three references that are qualified to speak of your spiritual experience and Christian service. List your current pastor first.

Name	Complete Address	Phone	Position
1.	_____	_____	_____
	_____	_____	_____
2.	_____	_____	_____
	_____	_____	_____
3.	_____	_____	_____
	_____	_____	_____

Give three references that are qualified to speak of your professional training and experience. List your current or most recent principal or supervisor first.

Name	Complete Address	Phone	Position	School
1.	_____	_____	_____	_____
	_____	_____	_____	_____
2.	_____	_____	_____	_____
	_____	_____	_____	_____
3.	_____	_____	_____	_____
	_____	_____	_____	_____



**G. APPLICANT'S CERTIFICATION AND AGREEMENT**

I understand that **Lititz Christian School** does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize **Lititz Christian School** to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release the **Lititz Christian School**, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to **Lititz Christian School**.

Since I will be working with children, I authorize **Lititz Christian School** to conduct a criminal records check and a child abuse history check.

I understand that this is an only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

---

Signature of Applicant

Date





## STATEMENT OF FAITH *of Lititz Christian School*

We at Lititz Christian School, believing the Bible, the whole Bible, and nothing but the Bible to be our infallible rule of faith and of practice, feeling our responsibility to make known the divine message of the Bible, present the following articles as a statement of those basic truths taught in the Bible which are common to our Christian faith and practice:

1. **THE BIBLE:** The Word of God, the sixty-six Books of the Old and New Testaments, verbally inspired in all parts, and therefore wholly without error as originally given of God (II Timothy 3:16; II Peter 1:21).
2. **THE ONE TRUE GOD:** existing eternally as three persons—the Father, the Son, and the Holy Spirit (Luke 3:22; Matthew 28:19; II Corinthians 13:14).
3. **THE LORD JESUS CHRIST:** His preexistence and death (John 1:1-3), incarnation by virgin birth (John 1:14; Matthew 1:18-23), sinless life (Hebrews 4:15), substitutionary death (II Corinthians 5:21), bodily resurrection (Luke 24:36-43), ascension into heaven and present ministry (Hebrews 4:14-16), and coming again (Acts 1:11).
4. **THE HOLY SPIRIT:** His personality (John 16:7-15), and deity (Acts 5:3-4), and His work in each believer; baptism and indwelling at the moment of regeneration (I Corinthians 12:13; Romans 8:9), and filling (Ephesians 5:18) to empower for Christian life and service (Ephesians 3:16; Acts 1:8; Galatians 5:22-23).
5. **MAN:** his direct creation in the image of God (Genesis 1:26-28), his subsequent fall into sin resulting in spiritual death (Genesis 3:1-24; Romans 5:12), and the necessity of the new birth for his salvation (John 3:3-5).
6. **SALVATION:** a complete and eternal salvation by God's Grace alone, received as the gift of God through personal faith in the Lord Jesus Christ and His finished work (Ephesians 2:8-9; Titus 3:5-7; I Peter 1:18-19).
7. **THE CHURCH:** one true Church, the body and bride of Christ (Ephesians 1:22-23; 5:25-32), composed of all true believers of the present age (I Corinthians 12:12-13), and the organization of its members in local churches for worship, for edification of believers, and for world-wide gospel witness, each local church being autonomous but cooperating in fellowship and work (Ephesians 4:11-16).



8. **CHRISTIAN LIFE:** a life of righteousness, good works, and separation unto God from the evil ways of the world (Romans 12:1-2), manifested by speaking the truth (James 5:12), maintaining the sanctity of the home (Ephesians 5:22-6:4), settling differences between Christians in accordance with the Word of God (I Corinthians 6:1-8), not engaging in carnal strife but showing a Christ-like attitude toward all men (Romans 12:17-21), exhibiting the fruit of the Spirit (Galatians 5:22-23), and maintaining a life of prayer (Ephesians 6:18; Philippians 4:6), including the privilege, when sick, of calling for the elders of the church to pray and to anoint with oil in the name of the Lord (James 5:13-18).
9. **ORDINANCES:** the Christian should observe the ordinances of our Lord Jesus Christ, which are (1) baptism of believers by triune immersion (Matthew 28:19) and (2) the threefold communion service, consisting of the washing of the saints' feet (John 13:1-17), the Lord's Supper (I Corinthians 11:20-22, 33-34; Jude 12), and the communion of the bread and the cup (I Corinthians 11:23-26).
10. **SATAN:** his existence and personality as the great adversary of God and His people (Revelation 12:1-10), his judgment (John 12:31), and final doom (Revelation 20:10).
11. **THE SECOND COMING:** the personal, visible, and imminent return of Christ to remove His Church from the earth (I Thessalonians 4:16-17) before the tribulation (I Thessalonians 1:10; Revelation 3:10), and afterward to descend with the Church to establish His millennial kingdom upon the earth (Revelation 19:11-20:6).
12. **FUTURE LIFE:** the conscious existence of the dead (Philippians 1:21-23; Luke 16:19-31), the resurrection of the body (John 5:28-29), the judgment and reward of believers (Romans 14:10-12; II Corinthians 5:10), the judgment and condemnation of unbelievers (Revelation 20:11-15), the eternal life of the saved (John 3:16), and the eternal punishment of the lost (Matthew 25:46; Revelation 20:15).