



Tuition Assistance Policy

INTRODUCTION

A certain amount of money is set aside each year to assist those families unable to meet their tuition obligation. Under this program, tuition assistance is available to families at Lititz Christian School with demonstrated financial need.

The tuition assistance application through FACTS is to be used when requesting assistance. The deadline for applying is February 28 unless your child was admitted after that date. We have a rolling deadline for new families. If difficulty is encountered in making tuition payments during the school year, this application should be submitted immediately. A determination will be made within 30 days and you will be notified of your award amount via email.

Lititz Christian School's Tuition Assistance Program is not funded with tuition dollars and is very limited. The amount of assistance we are able to give our families is based on donations to our financial aid fund and also by Earned Income Tax Credit (EITC) tax money donated by local businesses. Amounts awarded typically range between 5% and 20% of the tuition, although a greater or lesser amount may be awarded based on availability of funds and/or other circumstances.

Please be aware that there are other tuition assistance opportunities available. Please contact one of the following websites to find out more information on how to apply:

- **CEO America** – www.ceoamerica.net for low income families
- **The Davidson Institute** – www.davidsongifted.org for gifted children
- **Lancaster County Community Foundation Scholarship Program**

Tuition Assistance applications will only be considered if:

- Tuition accounts are current
- Enrollment fees are paid for the upcoming school year
- Online enrollment is fully completed

Tuition assistance may be withdrawn if your tuition account is not paid on a current basis.

Recipients of financial assistance agree to inform Lititz Christian School's finance office immediately, and in writing, if any change in financial status affects the qualifications for the assistance. When tuition assistance is awarded for more than one family member, withdrawal of one or more students reduces the amount allocated to that family proportionately.

Lititz Christian School does not discriminate on the basis of race, color, nationality or ethnic origin in administering its tuition assistance program.

EITC GUIDELINES

- Scholarships awarded through monies received through EITC will meet the family income guidelines established by the state of Pennsylvania for the Educational Improvement Tax Credit program.
- Scholarship monies received through EITC will be used entirely for scholarships to Pennsylvania families.
- Complete financial disclosure is necessary so that we can properly evaluate the request and offer recommendations. All applications will be secured in such a way as to protect the confidentiality of the information provided by the family.
- Any family withdrawing students that received scholarships will be liable to return unused scholarship monies. The number of days attended will be prorated to determine the amount of monies to be returned.
- Scholarships awarded to families from EITC will not exceed 100% of tuition.
- Do not leave any questions blank. Incomplete applications will be returned. Every part of the application must be answered to the satisfaction of the school administrator and the school board.
- If parents are divorced or separated, or do not reside in the same household, the custodial parent must provide the information requested.
- Questions can be directed to Erin Chaboya, Business Manager, at 626-9518.